

SOLEBURY TOWNSHIP HISTORICAL SOCIETY

Board Meeting Agenda

Wednesday, May 4, 2016

5pm

At The Schoolhouse

1. Call the meeting to order
2. Review and approve Minutes of April 6, 2016
3. Treasurer's Report-Vicki
4. **Committee Reports:** Note: will go over Action Items from previous month at end of each committee report
 - A. Finance-Brian
 - B. VP Report-Robert
 - C. Education-Marnie
 - D. Development – Melody
 - Wine-tasting-Date/venue, etc.
 - Establish a calendar of committee meetings leading up to fundraiser
 - Create a sponsorship letter for fundraiser
 - Do a constant contact “save the date”
 - E. Events-Mary, Sue-Ann-Next event is the picnic
 - Venue
 - Establish a calendar of committee meetings leading up to picnic (maybe combined with wine-tasting meetings)
 - F. Archives-Judy
 - Create policy/procedure for items donated to STHS and/or for purchase by STHS., i.e. deeds
 - G. Oral History- Darcy, Laura
 - H. Grants-Charlotte
 - CCAHA matching donation letter-via constant contact
 - I. Membership-Stephanie
 - Ways to grow-Heritage Conservancy
5. Old Business-Go over exec/committee meeting-Charlotte
6. New Business-We should all be photographing Solebury and send pics to Beth for the web and to Stephanie for the newsletter
7. Web Announcements-Committee Chairs- All announcements and changes should be written and sent to Beth
8. Adjourn