

SOLEBURY TOWNSHIP HISTORICAL SOCIETY

EXECUTIVE/FINANCE COMMITTEE MEETING

April 27, 2016 -- Minutes

Meeting held at: Star Diner| New Hope, PA 18938

Called to order by President Stephanie Garomon at 3:35 pm

**Present: Stephanie Garomon, Robert McEwan, Vicki Lynn DeHaven,
Brian Booth, Charlotte Zanidakis**

1. Finance Committee

A. Review

- **2016 Budget: heard from majority of Board members so 2016 budget is approved.**
- **Payment of bookkeeping services for Vicki DeHaven: separate line item on the budget; 1 invoice per year to pay Vicki by check**
- **Peter Augenblick will file taxes in May**
- **New Year's Brunch auction item dinner at Linda Kenyon's not paid: \$580**
- **All bills to Vicki by this weekend. Note to Board members at monthly meeting: submit all bills to Vicki ASAP**
- **The Square app has been setup for quick/easy payments to STHS**

2. Executive Committee

A. Business Members

- **Stephanie mailed 230 Business Membership Brochures. It was suggested to send mailing twice a year.**
- **Need to create a business contact list, "Who Knows Who." Stephanie to send list to Board by next meeting.**
- **Create a one-year 'courtesy' business and individual membership using Heritage Conservancy member list. Stephanie will Contact J. Marshall to discuss a plan.**
- **Also, setup a STHS Info Center at Heritage Conservancy's *Farm to Table* dinner on August 6th.**

B. CCAHA matching fund

- **STHS was awarded a grant of \$1,112.50 from the CCAHA's Preservation Needs Assessment track of the Philadelphia Stewardship Program. Funds will provide security items needed to preserve STHS archives. STHS needs to match this amount.**
 - Stephanie will send a Constant Contact message to members regarding need for matching gift**
 - Charlotte to compose Constant Contact message**
 - Need photo to include in message – an “eye catcher”**
 - Need to set up Pay Pal**

Other Items Mentioned at Meeting

- **Create policy/procedure for items donated to STHS and/or for purchase by STHS., i.e. deeds**
- **Organize tour of ‘old’ area farms to promote value and historic significance of Solebury Twp. for new residents and STHS members**
- **Create package of STHS info/membership for new residents**
- **Organize Welcome Party for new members: with STHS picnic, Open House, etc. Maybe with Mel's Wine Event in September at Lumberville General Store?**
- **Post on STHS website: CCAHA grant award, picnic sponsors (Mary?)**

Adjourn: 4:25 pm

Minutes prepared 4/28/16 by Charlotte Zanidakis, edited/reviewed by Stephanie Garomon.