



# Solebury Township Historical Society

## OPEN BOARD AND VOLUNTEER POSITIONS

The Solebury Township Historical Society is in need of members to volunteer so that we can welcome you to our board or to one of our committees. The meetings are not more than 2 hours long on the first Wednesday of each month. The positions we hope to fill are:

**Events:** Seeking a third Board member for Events or non-Board volunteers to serve on the Events Committee. We currently hold 4 events each year: the spring open house, the picnic, the annual dinner, and the New Year's brunch. We need energetic, fun-focused individuals to plan and coordinate these events and possibly add something new to the current events or create an altogether new event! This should be committee oriented so the work load will be spread out. There are guidelines already in place, so you do not have to invent the wheel....merely decorate it!

**Media/PR:** Seeking a creative person with an eye for how to make STHS "pop". Necessary skill sets include a familiarity with generating publicity (for the *Herald* and the *Intelligencer*), managing a "Facebook" account, ensuring updates are sent to the web consultant, and possibly taking photographs at the various functions. You do not need to be a professional PR person, but you should be enthusiastic and an avid social media user. We really need help with our social media!

**Photo Archivist:** Seeking a person interested in cataloguing our old photographs. While experience helps, determination to steadily keep at the tasks and curiosity about the Township's places and people are the vital elements of this job.

**Membership:** Seeking one or two people to chair the membership committee. Duties could be divided and include

- sending annual membership renewal information
- retrieving mail from the post office box
- entering member information into Excel
- mailing membership cards
- making bank deposits-
- coming up with creative ideas to enrich our membership
- reaching out to the community

At least one of these two is a board position.

Please contact Stephanie Garomon at [info@soleburyhistory.org](mailto:info@soleburyhistory.org).