

SOLEBURY TOWNSHIP HISTORICAL SOCIETY

Board Meeting Agenda

Wednesday, January 6, 2016

5pm

At The Schoolhouse

1. Call the meeting to order
2. Introductions of new board members,
 - Mary Spencer-Events Chair
 - Darcy Fair-Oral History Committee
 - Laura Kim-Oral History Committee
 - Sue-Ann DiVito-Events and Development Committee's
3. Elections-committees
 - A. Have a board election of new board members
 - B. Motion to approve this years' Executive Committee (Stephanie Garomon, Robert McEwan, Vicki DeHaven, Charlotte Zanidakis) Note: Executive Committee meets with Finance Committee-Brian Booth.
 - C. Form committees-
4. Review 2016 Calendar
5. Strategic Plan-Committees to review the current strategic plan. Can be found on the STHS website. (and attached with this email). Board Pages are found by clicking on "About" from the home page, from dropdown list click on "About Us" and scroll down to the bottom of the page. Password is History7847
6. Review and approve Minutes of December 2, 2015
7. Treasurer's report-Vicki
 - A. Review P&L Budget vs Actual YTD, Trial Balance YTD (all the balances in all the accounts), Bank registers (will show all the checks and deposits), GL (all activity in ALL accounts including the membership) Year-end review to take place at Executive Committee Meeting as well as 2016 Budget. Will be brought to the board at February Meeting.
8. **Committee Reports:** Note: will go over Action Items from previous month at end of each committee report
 - A. Finance-Brian
 - B. VP Report-Robert-Schoolhouse renovations
 - C. Development - Melody
 - D. Events-Stephanie passing torch to Mary Spencer, review of New Year's Day Brunch-vote to eliminate mail to township
 - E. Education-Marnie
 - F. Archives-Judy
 - G. Oral History-Robert, Darcy, Laura
 - H. Grants-Charlotte
 - I. Membership-Myrna Way taking over for Donneta Crane-vote on excel (Microsoft office program) for Myrna's personal computer \$10/month
9. Old Business
 - A. Next Newsletter- Please submit articles for next newsletter. I want the newsletter to be interesting, so if we include interesting articles from all of us, I think it will be well received. Committee chairs and members can submit articles about their committee and I think if you need someone to volunteer for an upcoming event, make it specific in your article. If you just want to submit key points, I will turn it into an article.
7. New Business-???
8. Adjourn