

STHS Board Meeting Wednesday, May 6, 2015

Called to order by President Stephanie Garomon at 5:00 pm, Schoolhouse. Minutes prepared 5/20/15

Present: Stephanie Garomon, Robert McEwan, Judy Clarke, Gwen Davis, Marnie Newman Leasure, Mel Hunt

Guests: Vicki DeHaven, Wendy Appleton

Excused: Brian Booth, Charlotte Zanidakis

1. 5:00 Meeting Opened
2. Introduction of Guest: Wendy Appleton who considers what role should or could play
3. Minutes of April 1st approved.

4. Treasurer's Report :

Vicki DeHaven reviewed all the financial reports. More or less a quiet month.

- a. Pay Pal: Going forward the Board approved Vicki moving money from Pay Pal to the correct STHS account. Do not leave cash sitting with Pay Pal.
- b. Membership list continues to be recorded by Vicki with payments
- c. We reviewed the Ex. Committee decision to move all banking functions to UniVest to allow simpler reconciliation every month.

ACTION: Vicki and Brian once Brian secures "donation" level of Uninvest that will match what 1st National has been giving us.

- d. Discussed various Finance Committee actions and decisions. See Ex. Committee minutes.
- e. Investment Policy agreed and will be posted on the WEB site.

ACTION: Brian to supply final signature page to Stephanie by scan for posting.

- f. Endowment Fund Discussed.

ACTION: Finance Committee to suggest written policy statement for Board approval. Afterwards Board to discuss how to grow the fund.

5. Archives:

- a. Please refer to written report on the web site.
- b. Judy would like to see progress on designing new book cases along the north wall.
ACTION: Robert to work on this during the coming months to develop a plan with Judy and the Board and cost estimates. Hopefully some of the fall fund raising dinner or grant success, will fund this.
- c. Computer needs: Judy brought up the more urgent need to buy a new computer.

ACTION: Vicki, Marnie, Robert and Stephanie to work on this now, via Vicki's contact Greg Datz. Board approves buying for a reasonable price a machine that will meet our needs. Various Board members mentioned several specific needs.

6. Development:

- a. Mel related the status of the Fall dinner:

*We have 15 host houses signed up.

* We have 8 sponsors for \$3100 signed up but now we need a drive to sign up more.

Sponsor objective is \$12,000. Mel is leading this effort with John, Donneta and Stephanie. Lists to be generated and people on the Board asked to pick several names of people they know, to ask, reinforcing Mel's mail out.

* Stephanie outlined the need to form several committee to manage logistics around the event:

- i. moving food around committee
- ii. cocktail appetizer committee
- iii. cocktail wine and drinks committee

7. Events:

- a. Open House/Civil Wall lecture: Open House went well. Lecture drew about 20 people, out of twice that number who dropped into the open house.
 - *1st suggestion for next lecture coupled with open house is to have the lecture EARLY in the time frame and then follow with the general open house.
 - *2d suggestion is to make sure the speaker some how ties into the local community/Solebury into their presentation.
- b. Picnic, Aug. 30th: Stephanie mentioned that Barbara Gross has volunteered to help on the Picnic committee and set up.

8. Grants:

Please see Charlotte's report on the web. Two applications have been submitted after much detailed work.

9. Education:

- a. Congratulations to Marnie for getting the speaker at the open house and moving STHS' speaker along.
- b. Walking tour June 27th: Lumberville. Marnie to approach Will Rivinus.
- c. School Day 1st Graders: Sometime this spring. Marnie and a volunteer team have set up a program of 3-4 stations to which the children will rotate to see how a one room schoolhouse functioned in past days. There will be 5 classes on different days visiting for about 2-4 hours each. The date for this is not firm as of yet.

NOTE ACTION: The schoolhouse needs a clean up and set up for children roaming about. All the yellow stickers on the Archive boxes need to be made permanent or secured. Boxes of archive 'boxes' need to be moved out to the cellar to gain space. Books need to be in the book cases so small hands do not rearrange their location. etc.

- d. Solebury Day: Sept 19th (rain day 20th.)

We have heard nothing from the Township about this event. Marnie with the Boards agreement will see if she can secure a Revolutionary War speaker/presenter for the day at the Schoolhouse.
- e. Scholarships:

We agreed to give two X \$500 to the very good applications from The Solebury School.

10. Oral History

Please see Robert's report on the web

11. V.P. Report:

Please see Robert's Report on the web

There is a strong push by Robert and Beth to set up our web pages that will follow the history of the Aquetong lake and its' de construction. Aside from recording this for history, which is our job, we hope to increase STHS' visibility via publicity about this web information. NOTE: this has already started as the Township has STHS prominently listed on its' web site first page under "What is New."

12. Membership

Vicki reported on membership activity. There are a few new members. Donneta & Stephanie continue to follow up with the idea of recruiting them for volunteer activities.

13. BOARD WORKSHOP 4 HOURS

Stephanie proposed we meet for a 4 hours Board Workshop to where we are and where we want to go. This would help further develop the 2016 strategic plan, it would focus our fund raising objectives, and generally improve our already good Board cohesion. **ACTION:** Stephanie

14. ACTION LIST:

Stephanie reviewed the list and again there is solid progress in recruiting Board members and Volunteers for various events.

- a. key need remains a secretary.

15: Board Elections:

The Board elected Vicki DeHaven and Wendy Appleton to the Board effective immediately. Vicki will be the Treasurer.

Meeting Ends: 6:45 PM

Action Items carried over from April:

Stephanie reviewed the list and the good news is we are ticking off many items as "Done." Future issues that should go on the list outside normal work include:

- a. fix the schoolhouse computer situation
- b. continue to recruit Board Members for P.R., Events, Secretary, Membership and committee members for each Board Chair esp. where there is heavy work: Events, Grants, and Development.
- c. Solebury Day: make/execute a plan.

Minutes prepared by Robert McEwan, edited by Stephanie Garomon