**Action Items: January 2015**

1. **Development**
2. **Still Looking for houses to accommodate 10-12 people for a sit-down dinner**
3. **Need to prepare a timeline to begin the planning**
4. **Some board members will be contacting possible candidate homeowners.**
5. **Write a letter to past hosts, find their addresses to see if they would want to repeat**
6. **Need a thank you letter for the sponsors**
7. **Vice President**
8. **Brass plaque about the gift of cabinet needs to be created and put on map file.**
9. **Need to publicize additions to website**
10. **Need a PR person**
11. **Patron/Sponsor Party-** **thank sponsors, business members, raffle/auction donors, etc. Mid- summer at schoolhouse.**
12. **Education**
13. **Marnie to begin research to acquire recognition on the Bucks County Register**
14. **Trolley tour – Marnie will consider touring Inns as an idea.**
15. **Volunteers needed: We need Secretary, Events Chairperson, people for all committee’s**
16. **Strategic Plan: committee chairs must write up their plans for 2015.**
17. **Discussion of scanning documents/photos with smart phones saved as PDFs.**