

STHS Board Meeting

Wednesday, December 3, 2014

Called to order by President Donnetta Crane at 5:03 pm, The Schoolhouse

Present: Donnetta Crane, Robert McEwan, Stephanie Garomon, Elaine Crooks, Judy Clarke, Linda Kenyon, Charlotte Zanidakis, Gwen Davis, Marnie Leasure

Absent: Melody Hunt

Minutes of November 5, 2014: Robert moved to accept, Charlotte seconded, all accepted

Treasurer's Report: Elaine Crooks *See Report*

Elaine submitted a report for October and November.

Income: \$5,186.00
Expense: \$3,878.23
Opening Balance 9/1/14: \$90,227.79
Closing Balances 11/30/14: 93,870.63

Budget numbers have not been entered yet. Stephanie motioned to approve and Judy seconded.

Nominations and Elections:

Brian Booth-Treasurer
Stephanie Garomon-President
Robert will continue as VP

Elaine moved to approve and Gwen seconded, all approved

#GivingTuesday-Robert McEwan

Approximately 50 donors including the Harley Fund donated \$1,000. For a total of \$2,000 in donations reaching our goal.

COMMITTEE REPORTS

Archives Report-Judy Clarke-*Report submitted here*

Judy said, Judy, Rita, Marilyn are in a holding pattern until all involved with the various aspects of the archives meet with Sara Good from the Bucks County Historical Society who will go over accessioning and cataloging of archival material. We have been accessioning the two small collections, each of which deals with only one area: the Solebury Farmers' Club, and Robert Shaw's papers concerning the Solebury Township school district in the late 1930s when the one-room school houses were being sold off and the new elementary school being built. This way, if we are not doing it right, it won't take too much time to go back and correct it. We are leaving the Rivinus and Waring collections which are larger and broader in scope until we have met with Sara Good who will instruct us in how to proceed. Archival boxes have been ordered so we will be able to house the materials properly.

Other than that, we are becoming more professional (if you will) in how we acquire new materials and how we may dispose of those we do not want or need. There is, thanks to the concerted effort of the board, a Collections and Archive Policy on the STHS website and a new form to be used by people wishing to donate items to us.

Development Report-Melody Hunt *-No Report*

Education Report-Marnie Leasure- *No Report*

Events Report-Linda-*No Report*

1. New Years Day Brunch
 - A. Bob Egan scheduled-will be playing on a Steinway (Thank you Barbara Donnelly)

- B. Invitations are sent out
- C. Linda will schedule a committee meeting immediately after Christmas to prep raffle bags, etc.
- D. 3 Sponsors-total \$1,000: Addison Wolfe, Bountiful Acres, First National Bank & Trust of Newtown
- E. Set-up at 9:30 at Holly Hedge
- F. Kurt-photographer was asked to take pictures to send to Herald
- G. Brian Booth will ask Charlotte Raymond a photographer also.

Grants Report-Charlotte *No Report*

Membership Report-Elaine Crooks- *See Complete Report*

- A. A large mailing was sent out for membership. Every member was sent a renewal notice for 2015 this fall. As of today 120 are considered current through 2015.
- B. Total membership 248-22 unpaid since 2012, received several notices, should be deleted
- C. During 2014 we received 29 new members (7 purchased as gifts)
- D. New members mailing sent Nov. 7 to 3200 township households. Poor response-4 new members.

Oral History Report-Robert McEwan- *No Report*

Vice President Report-Robert McEwan-*No Report*

- 1. Building:
 - A. Earl Hafler looked at the chimney.

3-Year Strategic Plan (2015-2017) & 2015 Working Calendar: *Still in Draft Form*

Robert and Stephanie presented and discussed the strategic plan draft. Asked the committee chairs to look the plan and calendar over and to prepare a plan for their committee. Robert and Stephanie will sit down with the committee chairs in January to discuss their plans.

Donneta moved to adjourn the meeting at 5:50

Action Items:

- 1. **Development**
 - A. **Looking for houses to accommodate 10-12 people for a sit-down dinner**
 - B. **Need to prepare a timeline to begin the planning**
 - C. **Some board members will be contacting possible candidate homeowners.**
 - D. **Write a letter to past hosts, find their addresses to see if they would want to repeat**
 - E. **Need a thank you letter for the sponsors**
- 2. **Vice President**
 - A. **Brass plaque about the gift of cabinet needs to be created and put on map file.**
 - B. **Schoolhouse gutters to be cleaned out**
 - C. **Need to publicize additions to website**
 - D. **Need a PR person**
 - E. **Patron/Sponsor Party**
- 3. **Volunteers needed: We need Secretary, Events Chairperson, people for all committee's**
- 4. **Work on Strategic Plan with committee chairs and board.**
- 5. **Need someone to chair a nominating committee.**