

STHS Board Meeting

Wednesday, November 5, 2014

Called to order by President Donnetta Crane at 5:05 pm, The Schoolhouse

Present: Donnetta Crane, Robert McEwan, Stephanie Garomon, Judy Clarke, Linda Kenyon, Charlotte Zanidakis, Melody Hunt

Absent: Elaine Crooks, Marnie Leasure, Penny Armagost

Minutes of October 2, 2014: Robert moved to accept, Linda seconded, all accepted

Treasurer's Report: Elaine Crooks-Absent *No Report*

COMMITTEE REPORTS

Archives Report-Judy Clarke-See Report

1. Marilyn Lanctot entered the book collection so it is now up to date and ready to be put on the website.
2. Rita Flack and Marilyn finished inventorying the boxes of Waring papers, photos, periodicals, etc.
3. Marilyn has taken our hand written lists, loosely categorized the materials and is listing them on the computer to make it easier to see what the archive contains.
4. Inventorying the Solebury Farmers' Club minutes, record of dues, etc. and will do the same for the smaller collection of Robert Shaw's that deals mainly with the consolidation of the schools in 1937-8
5. Jesse has been working with the Rivinus collection. When that is completed we can come up with a system of cataloging them to be simple to use, has standard categories, and comprehensive in scope.
6. Jesse has come up with a draft cataloging scheme which will be our starting point.
7. We have had people drop in from time to time. Some to look up their newly acquired property, some for pure nostalgia to look at where they spent some of their school years.
8. Trying to keep a record of visitors.
9. The hope is that once our archival holdings go on the web site, more people will wish to donate papers, etc. For that reason, we are adopting a donation policy.

Development Report-Melody Hunt –See Report

1. The Dinner-May 30, 2015
 - A. Spoke with John from Lumberville Store-Accepted to be our Celebrity Chef, he will come up with a price, he will talk to the baker about mini dessert platters, they don't do bread.
 - B. We are still looking for hosts-Eleanor Miller has committed to be a host, Linda volunteered again, and the Coffey's are a possibility.
 - C. At this point we are ahead of the schedule from our last Dinner.
 - D. Melody would like help finding new hosts
 - E. Same day as Carversville Day so we can begin event at 5:30
 - F. Ask the Kales if they would volunteer to be the meeting place for cocktails
2. Impression-Sips
 - A. Mel found another artist to help present. She's willing to do all of them. We could pay her \$5.00 per head for each event. Mel is more comfortable being her assistant.
 - B. Mel has reached out to another artist put as of this meeting has not heard back.
 - C. It was pointed out that two of our dates are during school holidays, so we may have to push back the two dates a week.
 - D. Donnetta and Sandy (Mel's artist friend) and Mel went to a BYOB painting event to experience one. They all had tons of fun. We will need three "artsy" volunteers to help the presenter.
 - E. Aprons are a necessity
 - F. The schoolhouse space works perfectly with the tables placed around the room.
 - G. Mel was able to get a good price on canvases
 - H. Mel has been reaching out for sponsorships-Amy Manoff would love to contribute cheese and apples to an event. Would like to reach out to more places for food.
 - I. Should we consider a Friday night or weekday night-Pizza and Paint?

Action Items: See Last Page of Minutes

Education Report-Marnie Leasure-Absent-No Report

Events Report-Linda-See Report

1. Annual Meeting-November 16 from 5-6 at the Audubon Barn
 - A. Marnie volunteered to bring the ham
 - B. Charlotte will help set up
 - C. Gail Keim can do a "sit down" job
 - D. Penny will help also
 - E. Decorations are under control
 - F. Peter Gatto will supply the wine-discussion of a budget price ensued and decided to keep it \$14.00 or under. The board agreed to have better quality wine.
2. New Year's Day Brunch-Hollyhedge has been reserved for New Years Day Brunch-\$55.00 Bob Egan is reserved.
 - A. Proceeding with Raffle donations and sponsorships-See Report
 - B. Honored Citizen to be decided
 - C. There will not be a painting to auction off

Grants Report-Charlotte See Report

1. Immediate Review/Submission-
 - A. Oral History Grant(s)
 - B. CCAHA Preservation Needs Assessment Application: re-submit late 2014/2015
2. Future Review/Submission-
 - A. Bucks County Foundation
 - B. William Penn Foundation
 - C. Philadelphia Foundation
 - D. Community Development Block Grant for History Organizations
 - E. CAP:Conservation Assessment Program
3. Grundy Foundation proposal is on hold
4. Received word from Byers Foundation-See letter in Report
5. #GivingTuesday is in place for December 2, 2014 \$2,000. Goal for scholarships.

Membership Report-Elaine Crooks- Not in Attendance

Oral History Report-Robert McEwan- see Report

1. Two possible interviewers- Jack Donohue and Gayle Goodman-have not responded yet.
2. Michener Museum Archive Projects:
 - A. First project of 14/15 Michener tapes is moving along steadily. Could be a long road since volunteers are busy people and are fitting this into their schedules. First posted video will be Dana Garber Applestein, granddaughter of Daniel Garber.
 - B. Revisit the still living artists from the 1977/78 series and record them again using a grad student Thomas Delfi. Thomas has agreed to do some work after his Seton Hall Master program graduation scheduled for December 2014.
 - C. Thomas and Charlotte have identified possible Grants to go after. Michener's Pam Sergey is open to use their name and involvement in the grants project to make a stronger case. Michener would have to approve any grant wording since their name is on the application.
 - D. We suggested they link their artist profiles to our Oral Histories of the same artists. This would drive traffic to our website.
 - E. Michener senior artist Initiative (SAI) Inventory. Several artists from Solebury are selected and Beth has already put all three on our Oral History website. Includes an excellent video interview with Mira Nakashima which is a compliment of our verbal interview with her father.

Vice President Report-Robert McEwan-See Report

1. Building:
 - A. Flat drawer file for maps and large photos donated by George Yarnall Family-needs a brass plaque to acknowledge the gift.
 - B. Chairs were donated (thanks Elaine), sanded and painted. 4 chairs were beyond repair so need to find more.
 - C. Gutter to be cleaned out after leaves have finished falling.
2. Collections:
 - A. Ned Harrington's books assembled and bound. We will no longer sell them. Two of his books will be typed and put up on the website. Suzanne Crilley has volunteered to
 - B. Archives- Archiving organization and nomenclature system to be established-second meeting is scheduled for November 17 with Judy, Jesse, Marilyn, Rita, Beth and Robert.
3. #GivingTuesday:
 - A. A subgroup of the Board jumped to the opportunity to raise money for our scholarship fund. This committee includes Donneta, Charlotte, Beth, Marnie and Robert.
 - B. The committee put together posters, a write up, and a plan to inform our members each Tuesday until December 2nd about the campaign.
 - C. Donation envelopes have been put together to distribute at our Annual Meeting.
 - D. A letter/envelope was prepared to mail to our non-e-mail members to promote giving.
 - E. The #GivingTuesday campaign has prompted Beth Carrick to install a count-down calendar on the website. This type of calendar will be useful for future events. **Many thanks to Beth for figuring out how to do this, and for all the hours of work she puts into the website.**

Action Items: See last page of Minutes

Donneta moved to adjourn the meeting at 6:33

Action Items:

- 1. Development**
 - A. Looking for houses to accommodate 10-12 people for a sit-down dinner**
 - B. Need to prepare a timeline to begin the planning**
 - C. Some board members will be contacting possible candidate homeowners.**
 - D. Write a letter to past hosts, find their addresses to see if they would want to repeat**
 - E. Need a thank you letter for the sponsors**

- 2. Vice President**
 - A. Brass plaque about the gift of cabinet needs to be created and put on map file.**
 - B. Schoolhouse gutters to be cleaned out**
 - C. Need to publicize additions to website**
 - D. Need a PR person**
 - E. Patron/Sponsor Party**

- 3. Volunteers needed: We need Secretary, Events Chairperson**