

**SOLEBURY TOWNSHIP HISTORICAL SOCIETY**  
**Board Meeting Agenda**  
**Wednesday, June 3, 2015**  
**5pm**  
**At the Schoolhouse**

1. Call the meeting to order
2. Officially welcome Vicki Lynn DeHaven and Wendy Appleton to the board. Thank Vicki for accepting the position of treasurer, and Wendy for agreeing to chair the Events Committee.
3. Review and approve May 6, 2015 minutes.
4. Treasurer's report-Vicki
  - A. Review P&L Budget vs Actual YTD, Trial Balance YTD (all the balances in all the accounts), Bank registers (will show all the checks and deposits), GL (all activity in ALL accounts including the membership)
5. Committee Reports:
  - A. Finance Committee-Brian
  - B. Membership – Donneta Crane report
  - C. Archives – Judy
  - D. Development – Melody
    1. Dinner progress-prepare responsibility timeline for day before and day of dinner.
    2. Dinner volunteers-form a team to help with responsibilities
    3. Dinner Sponsorships-Review list of possible contributors and ask board to be responsible for soliciting those selected.
  - E. Education - Marnie
  - F. Events – Wendy
    1. Next Event is the Picnic. Stephanie to provide Wendy with Picnic timeline and NYD Brunch Timeline. Stephanie to provide Wendy with volunteer Barbara Gross phone number and email.
  - G. Grants – Charlotte
  - H. Oral History – Robert
  - I. VP Report
6. Old Business
  - A. Review of Action Items from last month's minutes.
    - a. fix the schoolhouse computer situation*
    - b. continue to recruit Board Members for P.R., Secretary, Membership and committee members for each Board Chair esp. where there is heavy work: Events, Grants, and Development.*
    - c. Solebury Day: make/execute a plan.*
7. New Business
  - A. Ideas for growing volunteerism-we are growing-need a campaign
  - B. Newsletter
    - Purchased Microsoft Publisher and laptop computer-should be up and running soon
    - board members/committee members please submit little articles or ideas for articles for the newsletter.
    - Pick deadline date for next one
8. Adjourn